



Ador Fontech Limited

CIN: L31909KA1974PLC020010

Registered Office: Belview 7 Haudin Road Bengaluru 560 042

Tel: (080) 25596045, 25596073, Fax: (080) 25597085

Web: www.adorfon.com; E-mail: investorservice@adorfon.com

ADOR/IEPF/2018/2010-11

Date: 17/05/2018

NAME_1
ADD_1
ADD_2
ADD_3
CITY – PIN

Dear Member(s),

Sub: Transfer of Equity Shares held by you in the Company to Investor Education and Protection Fund

As per the provisions of Section 124 of the Companies Act, 2013 ('the Act') any money transferred to the 'Unclaimed Dividend Account' of the Company which remains unclaimed for a period of seven years from the date of such transfer shall be transferred by the Company to the Investor Education and Protection Fund (IEPF), established under sub-section (1) of Section 125 of the Act. Full details of such unclaimed dividends are updated on the Company's website at www.adorfon.com.

Further, as per Section 124(6) read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 and subsequent rules amended thereto, all shares in respect of which dividend has remained unclaimed for seven consecutive years or more shall be transferred to IEPF Account.

The Company has been sending reminder letters to the shareholders with a request to claim their outstanding dividend amount. Our records indicate that you have not encashed your dividend warrants during the last seven years and the amount(s) are lying unclaimed against your folio/demat account. You are therefore requested to claim the unclaimed amount(s) and shares by returning duly filled and signed Annexure along with the Letter of Undertaking, to the Registrar and Transfer Agents – **Integrated Registry Management Services Pvt. Ltd., No.30 Ramana Residency 4th Cross Sampige Road Malleswaram Bengaluru - 560 003.**

Please note: In case outstanding dividend amounts are not claimed on or before August 22, 2018; the shares held in the accounts of the shareholder(s) (either in Electronic / Physical mode) are liable to be transferred to DEMAT Account of IEPF and necessary action will be initiated by the Company for transfer of your shares held in the said account without any further notice to you. In order to comply with the requirements, following procedure stipulated in the Rules will be implemented:

a) In case you hold shares in physical form: Duplicate share certificate(s) will be issued and transferred to the IEPF Demat Account. The original share certificate(s) which stand registered in your name and is/are held by you will stand automatically cancelled and be deemed non-negotiable.

b) In case you hold shares in electronic form: Necessary corporate action shall be initiated by the Company for transfer of shares to DEMAT Account of IEPF as per the rules.

You may claim from the IEPF Authority, both unclaimed dividend amount and shares by making an application in prescribed Form IEPF-5 online and sending a physical copy of the same duly signed (as per specimen signature recorded with the Company) along with requisite documents enumerated in Form IEPF-5 to the Company/RTA. The rules and application form (Form IEPF- 5), as prescribed by the MCA for claiming back the shares/ dividend are available on the website of the Company 'www.adorfon.com' as well as the website of MCA at www.iepf.gov.in.

Please feel free to contact the Company/Integrated Registry Management Services Private Limited, in case you have any queries at their following address/email/ telephone number:

Name and address of the Company	Name and address of the Registrar Transfer Agent
Ador Fontech Limited Belview 7 Haudin Road Bengaluru – 560 042 Phone No.: 080-25596045/25596073 Fax No.: 080-25597085 E-mail: investorservice@adorfon.com	Integrated Registry Management Services Pvt. Ltd. No.30 Ramana Residency 4 th Cross Sampige Road Malleswaram Bengaluru - 560 003 Phone No.: 080-23460815 to 818 E-mail: irg@integraredindia.in

Thanking you,
Yours faithfully,
For AdorFontech Limited
Sd/-

Gagandeep Singh
Compliance Officer

**No.30 Ramana Residency
4th Cross Sampige Road Malleswaram
Bengaluru - 560 003**

Dear Sir/Madam,

Sub: Payment of unclaimed dividend

This has reference to the letter dated 24/05/2018. Kindly arrange to make payment of unclaimed dividend as stated overleaf. (Tick / whichever is applicable).

- I enclose the original instrument(s)
- I do not possess the original instrument(s)

I confirm that I have not encashed the instrument(s) sent to me earlier nor have I received any money in connection with the payment(s) mentioned above.

Folio No./Client ID No:

DPID No:

Year	Warrant No.	Date of Warrant	Amount Rs.

Signature of the first holder

Email:

Phone :

Date:

LETTER OF UNDERTAKING

Dear Sir,

Ref: FOLIO / DPID_CLID: _____

In consideration of you issuing duplicate dividend warrant(s)/demand draft(s) from the bank towards unclaimed dividend mentioned above which is standing in my name in your books, original of which has/have been lost or misplaced by me, I, the undersigned, undertake to indemnify and hold you harmless against any loss or damage, claim or demands which you may sustain in consequence of issuing duplicate warrant(s)/draft(s) as mentioned above or any reason of any subsequent production or negotiation of the missing original dividend warrant(s)/demand draft(s) mentioned above or by any action or proceedings in respect thereof.

I, further declare that the said original has/have not been knowingly parted with by me nor in any way dealt with and I undertake to produce the same in case it/they comes into my possession subsequently.

I now request you to pay the above Dividend amount by Demand draft to:

Name of the First – named Shareholder:

Demand Draft Payable at:

Dated at _____ this _____ day of _____ 2018

Signature of the first holder

Email:

Phone _____