

(Unit: - ADOR FONTECH LIMITED - CIN:L31909KA1974PLC020010)

IRMSPL/ADOR/DIV-REMINDER/2013 TO 2019-20

Date: 05/02/2021

NAME &amp; ADDRESS OF THE SHAREHOLDER

**Sub: Transfer of Shares & Dividend to "Investor Education and Protection Fund" (IEPF)**

Ref: FOLIO / DPID\_CLID:

On verification of our records, we find that dividend declared by **Ador Fontech Limited** for the following years have not been encashed by you till date.

Year	Ref/No.	Dividend Amount	DD.No.	Div Date
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Kindly note that as per the provisions of the Companies Act, 2013, all unclaimed and unpaid dividends are required to be transferred to the Investor Education and Protection Fund (IEPF) established by the Central Government after Seven years from the date they became due for payment and no further claim can be entertained thereafter. **Similarly Shares in respect of which Dividend has remained unpaid/unclaimed for seven consecutive years are also required to be transferred to the IEPF.** We therefore request you to forward to us the above un-encashed Demand Draft(s) for revalidation, as the same is/are outdated. In case the Demand Draft(s) is/are not traceable/misplaced at your end, kindly sign and return this Letter in full (Including Letter of Undertaking) to our above address for issue of Duplicate Demand Draft(s) in lieu thereof. In case if you have already forwarded the Letter of Undertaking/Demand Draft(s) and amount received for the same, you may ignore this communication.

Thanking you,  
Yours faithfully,  
SD/-

for Integrated Registry Management Services Private Limited  
SINCE THIS IS A COMPUTER-GENERATED LETTER, NO SIGNATURE IS REQUIRED

**LETTER OF UNDERTAKING - ADOR FONTECH LIMITED, CIN:L31909KA1974PLC020010**

Dear Sir,  
Ref: FOLIO / DPID\_CLID:

In consideration of you issuing the duplicate demand draft(s) from the bank towards the unpaid dividend mentioned above which is standing in my name, in your books, original of which has/have been lost or misplaced by me, I, the undersigned, undertake to Indemnify you and hold you harmless against any loss or damage, claim or demands which you may sustain in consequence of issuing the duplicate draft(s) as mentioned above or any reason of any subsequent production or negotiation of the missing original demand draft(s) mentioned above or by any action or proceedings in respect thereof.

I, further declare that, the said original has/have not been knowingly parted with by me nor in any way dealt with and I undertake to produce the same in case it/they comes in to my possession subsequently.

I now request you to pay the above Dividend amount by Demand draft or credit to my bank account.

Name of the First - named Shareholder:  
Bank Name & Account Number:  
Bank Micr Code: IFSC Code:  
Demand Draft Payable at:

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

Signature of the Shareholder