

[Home](#)[Validate](#)[Import XML](#)**RECONCILIATION OF SHARE CAPITAL AUDIT**

Scrip code*	530431		
NSE Symbol			
MSEI Symbol			
ISIN	INE853A01022		
Whether company has CIN	Yes		
CIN Number	L31909KA1974PLC020010		
Name of the company*	ADOR FONTECH LIMITED		
<b>Registered office address</b>			
Registered office address*	BELVIEW, 7 HAUDIN ROAD		
Registered office state*	KARNATAKA		
Registered office city*	BENGALURU		
Registered office district*	BENGALURU		
Registered office pin code*	560042		
Registered office contact number*	ISD Code*	STD Code*	Number*
	91	080	25596045
Registered office fax	080	25597085	
Registered office country*	INDIA		
Registered office website	www.adorfon.com		
Registered office email	geethad@adorfon.com		
<b>Correspondence address</b>			
Same as above	Yes		
Correspondence address	BELVIEW, 7 HAUDIN ROAD		
Correspondence state	KARNATAKA		
Correspondence city	BENGALURU		
Correspondence district	BENGALURU		
Correspondence pin code	560042		
Correspondence contact number	ISD Code	STD Code	Number
	91	080	25596045
Correspondence fax	080	25597085	
Correspondence country	INDIA		
Correspondence email	geethad@adorfon.com		
Reporting quarter*	31-12-2022		
Face value*	2.00		

XBRL Excel Utility	
1.	<a href="#">Overview</a>
2.	<a href="#">Before you begin</a>
3.	<a href="#">Index</a>
4.	<a href="#">Import XBRL file</a>
5.	<a href="#">Steps for Filing - Reconciliation Of Share Capital Audit</a>
6.	<a href="#">Fill up the data in excel utility</a>

### 1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Reconciliation of Share Capital Audit.

XBRL filling consists of two processes. Firstly generation of XBRL/XML file and then upload the generated XBRL/XML file to BSE Listing Center Website ([www.listing.bseindia.com](http://www.listing.bseindia.com)).

### 2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

### 3. Index

1	Details of general information about company	<a href="#">General info</a>
2	RecoFormat	<a href="#">RecoFormat</a>
3	Sharecapital	<a href="#">Sharecapital</a>

### 4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on General information sheet.

### 5. Steps for Filing - Reconciliation Of Share Capital Audit

**I. Fill up the data:** Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)  
 - Use paste special command to paste data from other sheet.

**II. Validating Sheets:** Click on the "Validate " button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

**III. Validate All Sheets:** Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

**IV. Generate XML :** Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.  
 - Save the XBRL/XML file in your desired folder in local system.

**V. Generate Report :** Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.  
 - Save the HTML Report file in your desired folder in local system.  
 - To view HTML Report open "Chrome Web Browser" .  
 - To print report in PDF Format, Click on print button and save as PDF.

**VI. Upload XML file to BSE Listing Center:** For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

### 6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML .
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

[Home](#)[Validate](#)

Listed Capital (As no of shares)

Stock Exchange Details :	Name of stock Exchange	Listed Capital	% Of total issued capital
Name of other stock exchanges where the company's securities are listed	BSE Ltd	35000000.00	100.00
Remarks	<a href="#">Add Notes</a>		

Capital Details :		
	Number of shares	% Of total issued capital
Issued capital*	35000000	
Listed capital (BSE) (As per company records)*	35000000	100.00
Held in dematerialised form in CDSL*	6649576	19
Held in dematerialised form in NSDL*	26359869	75.31
Physical*	1990555	5.69
Total no.of shares*	35000000	100.00
Reasons for difference if any, Between issued capital and listed capital*	0	<a href="#">Add Notes</a>
Reasons for difference if any, Between issued capital and total number of shares*	0	<a href="#">Add Notes</a>
Reasons for difference if any, Between listed capital and total number of shares*	0	<a href="#">Add Notes</a>

Certifying the details of changes in share capital during the quarter under consideration as per Table below :		
Whether changes during the quarter*	No	<a href="#">Click here</a>

Register of members is updated*	Yes	<< Select from drop down
If not, Updated upto which date		
Reference of previous quarter with regards to excess dematerialised shares,if any.		
Has the company resolved the matter (excess dematerialised shares mentioned above) in the current quarter ?*	NA	<< Select from drop down
If not, Reason why ?		
Other Details Auditor	<a href="#">Add Notes</a>	

Mentioned the total no.of requests, If any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reasons for delay			
Total no.of demat requests	No.of requests*	No.of shares*	Reasons for delay
Confirmed after 21 days*	0	0	
Pending for more than 21 days*	0	0	
Remarks	<a href="#">Add Notes</a>		

Compliance Officer Details		
Whether Compliance officer appointed	Yes	
Whether Qualified Company Secretary is Compliance Officer *	Yes	
Name of the compliance officer*	GEETHA D	
PAN of the compliance officer*	AFAPD1690L	
Date of Appointment	23-09-2019	
Designation*	COMPANY SECRETARY AND COMPLIANCE OFFICER	
Membership Nos	ACS	12092
Mobile no.*	9341064604	
Fax no.	080	25597085
E-mail id*	<a href="mailto:geetad@adorfon.com">geetad@adorfon.com</a>	
Whether any change in Compliance Officer during the previous 2 quarters*	No	
Whether the previous Compliance Officer was Qualified Company Secretary *		
Details of Previous Compliance Officer		
Previous Compliance Officer Name		
PAN of the previous compliance officer*		

For calculating 2 previous quarters companies are advised to consider Current quarter and previous 2 quarters

Membership Nos		
Date of Appointment		
Date of Cessation		
<b>Certifying Auditor Details</b>		
CA/CS/CMA*	Company secretary	
Name of certifying auditor*	Manjula Narayan	
Date of issue of report*	03-01-2023	
Address*	No. 10, 3rd cross, 4th Main, Vinayaka Layout, Bhattarahalli	
City*	Bengaluru	
Pincode*	560049	
Contact no.*	STD Code	Number
	080	25613631
Fax no.		
Email	manjun2006@gmail.com	
Membership no.*	28374	
Firms registration number of audit firm		
Name of the firm*	MANJULA NARAYAN	
COP number*	10150	
<b>Registrar and Share Transfer Agent Details</b>		
Appointment of common agency for share registry work*	Yes	
Whether Registered with SEBI		
Name of RTA	INTEGRATED REGISTRY MANAGEMENT SERVICES PRIVATE LTD	
SEBI registration no.	INR000000544	
Address	NO.30, RAMANA RESIDENCY, SAMPIGE ROAD, MALLESHWARAM, BENGALURU-560003	
State	KARNATAKA	
City	BENGALURU	
Pincode	560003	
Contact no.	STD Code	Number
	080	23460815
Fax number of RTA	080	23460819
E-mail id	<a href="mailto:irg@integratedindia.in">irg@integratedindia.in</a>	
Website Address	<a href="http://www.integratedindia.in">www.integratedindia.in</a>	
Whether any change in Registrar and Share Transfer Agents *	No	
Previous Registrar and Share Transfer Agents Name		
Date of Cessation		
Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE)	<input type="button" value="Add Notes"/>	