



**Bombay Stock Exchange
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai 400 001**

February 28, 2023

Sir/Madam,

Ref: Scrip code: 530431/ISIN# INE853A01022

Sub: Intimation of Postal Ballot, Calendar of Events and Cut-off Date

Pursuant to Section 108 and 110 and other applicable provisions of the Companies Act read with Rules thereunder in terms of the Companies (Management and Administration) Rules 2014; Regulations of the Securities and Exchange Board of India (SEBI), Guidelines issued by the Institute of Company Secretaries of India, the Company has proposed to conduct Postal ballot through e-Voting for obtaining approval of the Members by way of Special Resolution for the appointment/re-appointment/extension of term of office of Mr. H P Ledwani, Managing Director and Chief Executive Officer (CEO) for a term commencing from May 1, 2023 and ending on March 31, 2024.

Cut-off date for reckoning entitlement of the Members to get Notice and Voting by means of Postal ballot /e-Voting has been fixed on Friday, March 3, 2024.

Mr. S Kannan (FCS Membership 6261 and COP no. 13016) of M/s. Kannan and Associates (Firm registration number S2017KR473100) has been appointed as the Scrutiniser by the Board of Directors to conduct the Postal ballot/e-Voting process in a fair and transparent manner.

Please find attached herewith tentative calendar of events for Postal Ballot/E-Voting process.

Kindly take the same on record and oblige.

**Thanking you,
Yours faithfully,
For ADOR FONTECH LIMITED**

**Geetha D
Company Secretary
Membership no. A 12092**

ADOR FONTECH LIMITED

Regd. and Head Office: Belview, 7 Haudin Road, Bangalore 560 042, Karnataka - India.

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CIN: L31909KA1974PLC020010

Calendar of Events – Postal Ballot - 2023

Sl no.	Activities	Target Days
1.	Cut-off date for sending Notices and Eligible e-Voting	Friday, March 3, 2023
2.	Submission of Postal Ballot Notice to BSE and Circulation to the Members of the Company	Wednesday, March 8, 2023
3.	Notice to be placed on the website of the Company	Wednesday, March 8, 2023
4.	Newspaper advertisement regarding postal ballot and e-Voting	Thursday, March 9, 2023
5.	Share copies of the newspaper advertisement to the Stock Exchange	Friday, March 10, 2023
6.	Opening of e-Voting process	Saturday, March 11, 2023
7.	Closing of e-Voting process	Sunday, April 9, 2023
8.	Submission of Scrutiniser's Report and Declaration of results	On or before Tuesday, April 11, 2023
9.	Intimation to BSE about the results	On or before Tuesday, April 11, 2023
10.	Results to be placed on the website of the Company and also in NSDL website	On or before Tuesday, April 11, 2023

For ADOR FONTECH LIMITED

Geetha D
Company Secretary

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